报名表   
APPLICATION FORM



GLOBAL EMBA

法国**里昂商学院**–北京邮电大学



a global partnership with

**申请基本条件 process & criteria**

项目自主招生，招生流程共分为预报名、正式报名、笔试面试和录取4个阶段。申请人需大学本科毕业并获学士学位(或大学本科以上学历学位)，工作经验累计8年及以上，其中管理工作经验5年及以上；或具备大专学历学位，工作经验累计10年及以上，其中管理工作经验7年及以上。

GEMBA Program application involves four steps: pre-application, application, written test & interview, and admission. Applicants to the program are expected to satisfy the following basic qualifications:

* a minimum of eight years’ full-time working experience, including five years of management experience, with a bachelor’s degree or higher from an accredited institution;
* OR, a minimum of ten years’ full-time working experience, including seven years of management experience, with a college diploma or the equivalent.

**申请须知 application instructions**

申请表必须由申请者本人填写。申请人需真实并详细地填写申请表中的所有问题。申请表在申请人填写完整并签名确认后方可视为有效，并交由项目招生委员会审核。申请人需在面试前一周递交完整的申请材料至项目招生办公室。

该申请表中所有相关申请人的信息将被用于且仅用于项目的审核与录取工作，项目为申请人保密且不会以任何方式向任何第三方提供或透露。

Your application form must be completed by yourself and all information in your application package must be accurate and in full detail. Only a completed and signed application package will be considered a valid application and reviewed by the admissions committee. We strongly recommend that completed applications reach the admissions office one week before scheduled interviews.

Please rest assured that all information you provide will be strictly confidential and never leaked or disclosed to third parties.

完整的申请材料包括以下文件：

* GEMBA正式申请表1份，由申请人填写、打印并签字；
* 详细的个人简历或履历1份；
* 推荐信2封，由申请人在职单位的直属上级、同事或业务伙伴填写并直接寄送至GEMBA项目办公室；
* 单位同意函，由申请人在职单位出具；
* 最高学历学位证书复印件1份，证书原件需在笔试面试当天交验；
* 身份证或护照复印件1份、1寸彩色证件照2张和名片2张。
* 报名费1,000元人民币（不予退还）

The following documents and materials constitute a complete application package.

* A completed application form with signature;
* A detailed and most updated CV or resume;
* Two recommendation letters, written by a direct supervisor, colleague or business partner who are qualified to comment about your professional strengths and career potential;
* A sponsorship letter from your employer, stating that your organization understands the time commitment involved in your program participation;
* A copy of your degree or certificate, which you must bring to the interview;
* A copy of your passport or identification card, three ID photos and two business cards;
* A nonrefundable application fee of RMB 1,000.

|  |  |  |
| --- | --- | --- |
| 申请材料原件需邮寄或扫描为PDF文件并发送至： |  | You may deliver your application package by mail or send a scanned PDF copy by e-mail to: |
| **法国里昂商学院-北京邮电大学GEMBA招生办公室** 联系人：张璐 老师  地址：北京市海淀区西土城路10号 北京邮电大学经济管理学院202室  电话：+86 10 6228-1906  邮箱：zhanglu\_emba\_bupt@163.com |  | **emlyon-BUPT GEMBA Admissions Office**  Contact Person: Ms. Lu ZHANG  Add: Rm. 202, School of Economics and Management,  Beijing University of Posts and Telecommunications, No. 10 Xi-Tu-Cheng Road, Beijing, P.R. China  Tel: +86 10 6228-1906  Email: zhanglu\_emba\_bupt@163.com |

**报名费支付方式 Application Fee Payment Method**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 报名费：1,000元人民币（不予退还） | |  | Application Fee: RMB 1,000 (non-refundable) | | |
| 支付方式： | |  | Payment Method: | | |
| **现金** | |  | **In Cash** | | |
| 联系人: | 王旭慧 老师 |  | Attention: | Ms.Xuhui WANG | |
| 电话: | +86 010-6228-1005 |  | Tel: | +86 010-6228-1005 | |
| 邮箱: | gemba@bupt.edu.cn |  | Email: | gemba@bupt.edu.cn | |
| 地址: | 北京市海淀区西土城路10号  北京邮电大学经济管理学院114室 |  | Add: | Rm. 114, School of Economics and Management,  Beijing University of Posts and Telecommunications, No. 10 Xi-Tu-Cheng Road, Beijing, P.R. China | |
|  |  |  |  |  | |
| **银行转账** | |  | **By Wire Transfer** | | |
| 账户名称： | 北京邮电大学 |  | Beneficiary: | | Beijing University of Posts and Telecommunications |
| 开户银行： | 中国工商银行北京新街口支行 |  | Bank: | | Industrial and Commercial Bank of China, Beijing Xin-Jie-Kou Sub-branch |
| 银行账号： | 0200002909005405044 |  | Account #: | | 0200002909005405044 |
| 银行地址： | 北京市西城区西直门内大街143号 |  | Bank Address: | | No. 143 Xizhimennei Street, Xicheng District, Beijing, P.R. China |

**申请人申明 Declaration**

本人谨此申明，该申请表内所填写的所有信息及附表提交的所有文件和资料均完整、真实和正确。本人愿意承担因本人所提交的申请资料有严重缺失、不实或错误而导致申请失败或取消学籍等后果与责任。 本人接受并认可法国里昂商学院（em**lyon business school**）的统一入学资格审核；如若被录取入学，本人将遵守法国里昂商学院与北京邮电大学各项规章制度以及所在项目的所有管理规定。本人理解并同意，本人所提交的所有法国里昂商学院-北京邮电大学GEMBA报名材料均归学校所有，无论申请结果如何均不予任何形式退还申请人。

I hereby declare that all the information given in this application, including required attachments and supporting documents, is to the best of my knowledge, truthful, accurate and complete; and I agree to provide original documents/certificates for verification when required, and I understand that all materials submitted by me are subject to verification by the admission committee. I further certify that all essays are entirely and exclusively my own work and that no documents have been falsified. I am aware that any misrepresentation or omission of material in my application will result in the denial of application or the cancellation of student status. I understand that materials received by the emlyon-BUPT GEMBA Program in connection with this application become the property of the emlyon-BUPT GEMBA Program, and as such, no materials submitted can be returned.

|  |  |  |  |
| --- | --- | --- | --- |
| **申请人签名 Signature:** |  | **日期 Date:** |  |

申请人证件照   
ID Photo of Applicant

|  |
| --- |
|  |

申请人有效身份证复印件（正反面）

非中国籍申请人请提供有效护照复印件

Copy of ID Card/Passport

|  |  |  |
| --- | --- | --- |
|  |  |  |

申请人名片（正反面）

Business Cards (in Chinese and English)

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| --- | --- | --- |
|  |  |  |

|  |  |
| --- | --- |
| Personal Profile |  |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **First Name:** | \_\_\_ | **Last Name:** | \_\_\_ | **Name (中文):** | \_\_\_ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **English Name:** | \_\_\_ | **Gender:**  Male  Female | **Marital Status:** | \_\_\_ |
|  | Preferred English Name, if any |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of Birth:** | Please insert a date | **Place of Birth:** | \_\_\_ |
|  | DD / MM / YYYY |  | City, Province/State, Country |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Nationality:** | \_\_\_ | **Type of ID Card:** | \_\_\_ | **ID Number:** | \_\_\_ |

|  |  |
| --- | --- |
| Contact Information |  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Preferred Mailing Address:** | Personal  Business | **Preferred email address:** | Personal  Business |

**Personal Address:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| \_\_\_ |  | \_\_\_ |  | \_\_\_ |  | \_\_\_ |  | \_\_\_ |
| Country |  | Province/State |  | City |  | Address |  | Postal code |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Tel:** | \_\_\_ | **Mobile:** | \_\_\_ | **Personal Email:** | \_\_\_ |

**Business Address:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| \_\_\_ |  | \_\_\_ |  | \_\_\_ |  | \_\_\_ |  | \_\_\_ |
| Country |  | Province/State |  | City |  | Address |  | Postal code |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Tel:** | \_\_\_ | **Mobile:** | \_\_\_ | **Business Email:** | \_\_\_ |

**Contact Person for Emergency:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name:** | \_\_\_ | **Tel/Mobile:** | \_\_\_ | **Email:** | \_\_\_ |

**Family Information:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Relationship | Current Employer | Position | Contact Number |
| \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |
| \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |
| \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |
| \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |
| \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |

|  |  |
| --- | --- |
| Professional Information |  |
|  |

|  |  |
| --- | --- |
| **Company Name** (in English): | \_\_\_ |

|  |  |
| --- | --- |
| (in Chinese): | \_\_\_ |

|  |  |  |  |
| --- | --- | --- | --- |
| **Position:** | \_\_\_ | **How long in current position:** | \_\_\_ Year(s) |

|  |  |
| --- | --- |
| **Company Official Website:** | \_\_\_ |

|  |  |  |  |
| --- | --- | --- | --- |
| **Location of Company Headquarters:** | \_\_\_ |  | \_\_\_ |
|  | Worldwide |  | In China |

|  |  |  |  |
| --- | --- | --- | --- |
| **Total Assets of the Current Business:** | \_\_\_ |  | \_\_\_ |
|  | Worldwide |  | In China |

|  |  |  |  |
| --- | --- | --- | --- |
| **Total Sales of the Current Business:** | \_\_\_ |  | \_\_\_ |
|  | Worldwide |  | In China |

|  |  |  |  |
| --- | --- | --- | --- |
| **Number of Employees in the Company:** | \_\_\_ |  | \_\_\_ |
|  | Worldwide |  | In China |

|  |  |  |  |
| --- | --- | --- | --- |
| **Number of employees under your direct supervision:** | \_\_\_ | **Listed Company:** | Yes  No |

|  |  |  |
| --- | --- | --- |
| **Listed in:** | Shanghai Shenzhen Hong Kong Abroad (please specify): | \_\_\_ |

|  |  |  |  |
| --- | --- | --- | --- |
| **Form of Organization** | | | |
|  |  |  |  |
| Sino-foreign Joint Venture | Wholly Foreign-owned | Private | NGO |
|  |  |  |  |
| State-owned Government/Public Institutions | | Others (please specify): | \_\_\_ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Industry** | | | | |
|  | | | | |
| IT/ Telecom/High-tech | FMCG | Entertainment/Sports | Wholesale and Retail Trade | |
|  | | | | |
| Medical/Bio-tech | Apparel | Rental/Business Services | Hospitality/Hotel/Food Services | |
|  | | | | |
| Banking/Insurance | Automotive | Real Estate | Electronics/Semiconductor | |
|  | | | | |
| Food and Beverage | Chemical | Architecture/Construction | Social Security/Social Services | |
|  | | | | |
| Logistics/Transport | Education | Government/Non-profit | Others: | \_\_\_ |

**Areas of Expertise**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Little | Some | Extensive |  |  | Little | Some | Extensive |
| General Management / Decision Making |  |  |  |  | Finance |  |  |  |
| Team Leadership |  |  |  |  | Marketing |  |  |  |
| Organizational Behavior |  |  |  |  | Accounting |  |  |  |
| HR Management |  |  |  |  | Operations Management |  |  |  |
| Managerial Economics |  |  |  |  | Project Management |  |  |  |
| Quantitative Analysis |  |  |  |  | Supply Chain Management |  |  |  |

**Position Description**

In order to help us understand your working role, please describe your scope of responsibility, the position of your supervisor you report to, and your management responsibilities with respect to staff.

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| --- |
| \_\_\_ |

**Organizational Chart**

Please draw an organizational chart of your current company and indicate your position.

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|  |  |
| --- | --- |
| Personal Experience |  |
|  |

**Professional Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Time Work Experience:** | \_\_\_ Years | **Managerial Experience:** | \_\_\_ Years |

Please list all your **full-time employment** since completing college and account for all periods of time.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Start Date | End Date | Organization | Position | Responsibilities |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ | \_\_\_ |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ | \_\_\_ |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ | \_\_\_ |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ | \_\_\_ |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ | \_\_\_ |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ | \_\_\_ |

**International Experience**

Please list any significant international work or study experience.

|  |  |  |  |
| --- | --- | --- | --- |
| Start Date | End Date | Country | Description |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ |
| Please enter a date | Please enter a date | \_\_\_ | \_\_\_ |

**Education Background**

Please list the names of the colleges and universities you have attended.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of College/University, City, Country | Dates of Attendance | | Major | Degree Received / Graduation Date |
| From | To |  |
| \_\_\_ | Please enter a date | Please enter a date | \_\_\_ | \_\_\_ |
| \_\_\_ | Please enter a date | Please enter a date | \_\_\_ | \_\_\_ |
| \_\_\_ | Please enter a date | Please enter a date | \_\_\_ | \_\_\_ |
| \_\_\_ | Please enter a date | Please enter a date | \_\_\_ | \_\_\_ |

**Language Skills**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Mandarin** | **English** | **Others** (please specify) | | |
| \_\_\_ | \_\_\_ | \_\_\_ |
| Reading | - Please Select - | - Please Select - | - Please Select - | - Please Select - | - Please Select - |
| Writing | - Please Select - | - Please Select - | - Please Select - | - Please Select - | - Please Select - |
| Listening | - Please Select - | - Please Select - | - Please Select - | - Please Select - | - Please Select - |
| Speaking | - Please Select - | - Please Select - | - Please Select - | - Please Select - | - Please Select - |

**Personal Certifications, Registrations or Licenses**(e.g., C.P.A., C.F.A., P.E., A.S.Q.C., board certifications, F.A.C.H.E.).

|  |  |  |
| --- | --- | --- |
| Certificate | Issuer | Issue Date |
| \_\_\_ | \_\_\_ | Please enter a date |
| \_\_\_ | \_\_\_ | Please enter a date |
| \_\_\_ | \_\_\_ | Please enter a date |
| \_\_\_ | \_\_\_ | Please enter a date |
| \_\_\_ | \_\_\_ | Please enter a date |

**Social Activities**  
Please list any significant educational, community or professional activities in which you have participated.

|  |  |  |  |
| --- | --- | --- | --- |
| Social Activity | Date of Participation | Title / Position | Description |
| \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |
| \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |
| \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |
| \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |

|  |  |
| --- | --- |
| Additional information |  |
|  |

How did you learn about the em**lyo**n-BUPT GEMBA Program?

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| \_\_\_ |

**Information of Recommenders and Sponsor**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Name / Title | Organization | Position | Telephone | Email |
| Recommender (1) | Ms.  Mr. Name | \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |
| Recommender (2) | Ms.  Mr. Name | \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |
| Sponsor | Ms.  Mr. Name | \_\_\_ | \_\_\_ | \_\_\_ | \_\_\_ |